

## Elections on Thursday 2 May 2019

### Notes:

This document is designed to be used and read on-line, and will be updated at several points, in particular in the period between March 2019 and the date of the elections.

1. Click on the links in the following list to go straight to the subject shown. Alternatively, use the “Bookmarks” Tab to help you navigate the document; and
2. If you do print this, it is suggested that you use the email alert service so that you are notified of updates to the page. To do this, scroll to the bottom of the [Future Elections](#) page by following the link from [www.westoxon.gov.uk/elections](http://www.westoxon.gov.uk/elections) and use the facility in the box at the right hand side to register to receive email updates.

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## West Oxfordshire District Council Elections

On Thursday 2 May 2019 there will be elections for 16 seats on the West Oxfordshire District Council.

These will be for one seat in each of the following Wards (areas):

Alvescot and Filkins	Hailey, Minster Lovell and Leafield
Bampton and Clanfield	Kingham, Rollright and Enstone
Carterton North East	Stonesfield and Tackley
Carterton North West	Witney Central
Carterton South	Witney East
Charlbury and Finstock	Witney North
Chipping Norton	Witney South
Eynsham and Cassington	Witney West

For details of current members of the District Council please see [the Council's website](#). If you are unsure of the Ward in which you live, please use the postcode search facility on the website home page at [www.westoxon.gov.uk](http://www.westoxon.gov.uk)

## Parish and Town Council Elections

Elections for 151 seats on 18 Parish/Town Councils are also scheduled for Thursday 2 May 2019, as follows (number of seats shown in brackets):

Alvescot (5)	Finstock (6)
Black Bourton (5)	Hailey (7)
Carterton (16), comprising:	Langford (5)
Gateway Ward (2)	Leafield (7)
Milestone Ward (3)	Ramsden (5)
Rock Farm Ward (3)	Stonesfield (8)
Shillbrook Ward (3)	Swerford (5)
Upavon Ward (5)	Witney (17), comprising:
Chipping Norton (16)	Burwell Ward (1)
Clanfield (7)	Central Ward (3)
Combe (6)	East Ward (4)
Crawley (5)	North Ward (3)
Enstone (10)	South Ward (3)
Eynsham (15)	West Ward (3)
Filkins and Broughton Poggs (6)	

## Returning Officer – District and Parish/Town Elections in West Oxfordshire

The Returning Officer for the District and Parish/Town Council elections is Keith Butler, who is based at the District Council offices at Woodgreen, Witney. See [below](#) for contact information.

## Candidates' Nominations – District and Parish/Town Elections

Candidates' nominations for the **District and Parish** elections have to be submitted to the Returning Officer, via the Elections Office, Council Offices, Woodgreen, Witney from Tuesday 26 March 2019 and by **no later than 4 pm on Wednesday 3 April 2019**.

Nomination Papers will be available from the Returning Officer during the first half of March and, in the case of the Parish/Town Council elections, will also be available from the Parish/Town Clerk. For more information about nominations please [contact electoral services](#).

For details of Clerks to Town and Parish Councils, visit the [Parish and Town Councils](http://www.westoxon.gov.uk/localcouncils) page of the WODC website (www.westoxon.gov.uk/localcouncils).

Information about the candidates nominated will be available from the [Elections](http://www.westoxon.gov.uk/elections) page of the website as soon as possible after the closing time of 4 pm on Wednesday 3 April 2019 (www.westoxon.gov.uk/elections).

### **Guidance for Candidates and Agents at the District and Town/Parish Council Elections**

Information and guidance for candidates prepared nationally by the Electoral Commission is available from the [Commission's website](http://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/local-elections-england-and-wales) (www.electoralcommission.org.uk/i-am-a/candidate-or-agent/local-elections-england-and-wales) for District candidates; and <https://www.electoralcommission.org.uk/i-am-a/candidate-or-agent/parish-and-community-council-elections-in-england-and-wales> for Parish or Town candidates).

**Please note that nomination papers for candidates will not be available from the District Council's website, but will be supplied by the Elections Office, on request.**

### **Counts and Results - District and Town/Parish Council Elections**

It is expected that the counting of ballot papers for all contested elections will take place during Friday 3 May 2019 but this will be confirmed in due course.

The results will be available on the [Election Results](http://www.westoxon.gov.uk/elections) page of this website as soon as all are known (from www.westoxon.gov.uk/elections).

### **Polling Hours and Polling Stations**

Polling hours on Thursday 2 May 2019 will be from 7 am until 10 pm.

Information about the location of polling stations will be available on the District Council website, from early in April.

### **Official Poll Cards**

Official Poll Cards, stating the hours of the poll and the details of the polling station, will be sent to all eligible registered voters. It is expected that these will be posted on or very soon after Tuesday 26 March 2019.

### **Poll Cards for Postal Voters**

Persons registered to vote by post, do not receive an "Official Poll Card". However, a poll card for postal voters will be sent to them to confirm that they are registered to receive a postal ballot pack and giving other information, including how to change or cancel the arrangement. It is anticipated that the postal poll cards will be posted on or very soon after Tuesday 26 March 2019.

*Please note that if you already have a postal or proxy voting arrangement in place, it can be changed or cancelled on application received no later than 5 pm on Monday 15 April 2019. It CANNOT be changed after that date.*

### **Postal and Proxy Voting: Elections on Thursday 2 May 2019**

Anyone who is registered to vote may apply to vote by **post**. An application form is obtainable from the [electoral registration](http://www.westoxon.gov.uk/register) page of this website (www.westoxon.gov.uk/register) or from the Elections Office at Woodgreen.

Applications have to be received by the Electoral Registration Officer, via the Elections Office, Council Offices, Woodgreen, Witney, Oxon, OX28 1NB by **no later than 5 pm on Monday 15 April 2019**. As an alternative to posting, signed applications may be sent as a scanned email attachment to [elections@westoxon.gov.uk](mailto:elections@westoxon.gov.uk) but please note that the scan needs to be of good quality, and a photograph of an application form is not likely to be sufficient.

Alternatively, registered voters may apply to appoint a proxy to vote on their behalf. Applications to vote by proxy must be received by **no later than 5 pm on Wednesday 24 April 2019**. Please note that applications to vote by proxy have to be supported by a reason for requiring a proxy (e.g. because of being away on holiday on polling day). This is detailed on the application form, obtainable on request. For information and/or an application form, please [contact electoral services](#).

The person appointed as proxy must be a registered voter, and must be able to go to your polling station to vote during the hours of the poll. However, if he/she cannot go to the polling station they may apply, as a proxy, to vote by post, provided the application is received no later than **5 pm on Monday 15 April 2019**.

After **5 pm on Wednesday 24 April 2019**, there is provision for the appointment of a proxy because of unforeseen illness/physical incapacity or on grounds of occupation, service or employment. Any such applications (i) can be allowed only if the circumstances which lead to the application occurred after that date and time; (ii) have to be attested (supported) by a specified person; and (iii) can be received from then, but no later than **5 pm on polling day, Thursday 2 May 2019**. Further guidance is obtainable from the elections office.

*Please note that if you already have a postal or proxy voting arrangement in place, it can be changed or cancelled on application received no later than 5 pm on Monday 15 April 2019. It CANNOT be changed after that date.*

### **Posting of Postal Votes to Voters**

It is anticipated that the majority of postal ballot papers for Thursday 2 May 2019 will be posted either on **Friday 12 April 2019** or on **Monday 15 April 2019**.

Postal packs for those who apply for their postal vote in the last few weeks leading to the deadline will be posted a day or two later, intended to be no later than **Wednesday 17 April 2019**.

Although all postal ballot packs will be sent first class, there is also no guarantee that they will be delivered the day after they have been posted. Therefore if you are going to be away and the postal papers are due to be sent to your home address you may need to consider changing that arrangement to be on the safe side.

### **Registering to Vote**

For persons not included in the register of electors, applications for registration need to be received by no later than **Friday 12 April 2019** in order to be able to vote on Thursday 2 May 2019.

If you are not registered, the easiest and quickest way to apply is via [www.gov.uk/register-to-vote](http://www.gov.uk/register-to-vote) - you will need your national insurance number as part of the application process.

People who do not have internet access may [contact electoral services](#) for an application form.

If you are uncertain whether you are registered, please [contact electoral services](#) (this opens a contact form on the Council's website) or telephone 01993 861410.

## **Further Information/Contact Us**

For further information on elections in 2019, you may [contact electoral services](#) (this opens a contact form on the Council's website) or telephone during office hours via 01993 861410 or write to The Elections Office, Council Offices, Woodgreen, Witney, Oxon, OX28 1NB. The email address is [elections@westoxon.gov.uk](mailto:elections@westoxon.gov.uk)

For detailed general information on all aspects of electoral matters, visit the website of the [Electoral Commission](http://www.electoralcommission.org.uk). (www.electoralcommission.org.uk). The Commission has also established an additional website specific to registering to vote and voter queries about forthcoming elections. This site is at [www.yourvotematters.co.uk/](http://www.yourvotematters.co.uk/)

WODC Electoral Services  
January 2019